

Checklist for Current Graduate Students in the Department of Food Science and Technology

Master of Science Degree

- ___ 1. **Advisory Committee for Master of Arts and Master of Science Candidates Form**
To be completed by second semester of residency. Submitted electronically for approval.
<https://cas.uga.edu/cas/login?service=https%3a%2f%2fgradstatus.uga.edu%2fForms%2fG130>
- ___ 2. **Program of Study for Master of Arts and Master of Science Candidates Form**
To be completed by second semester of residency.
http://grad.uga.edu/wp-content/uploads/2014/11/body_prgmams.pdf
- ___ 3. **Thesis Planning and Research Prospectus**
To be completed by the end of the second semester in residence.
Refer to the Food Science [Graduate Student Guide](#) for info
- ___ 4. **Yearly Committee Meeting**
___ 1st year ___ 2nd year
- ___ 5. **Final Semester**
 - Application for Graduation in [Athena](#).
___ By the end of first week of classes in the semester *
 - Meet with Major Professor and estimate schedule for preparing thesis and distributing it to the Advisory Committee.
___ First week of the semester
___ Instructions for thesis prep
 - Schedule an Exit Interview with department head and complete the online exit survey (<http://tinyurl.com/l8vj5em>). *Refer to the Food Science Graduate Student Guide for info*
 - Schedule Exit Seminar
___ Reserve a conference room in Athens by either completing the form available in the Main Office and returning to Amy Bellamy or emailing her at bellamy1@uga.edu.
The conference rooms are reserved on a first come, first-served basis.
___ Notify Amy (bellamy1@uga.edu) with seminar title, date, time, and room number at least 10 days prior to the seminar to allow adequate time to post the notice.
 - Final Date for electronically submitting copy of thesis for format check. More info [here](#).
___ Deadline is typically after the 10th week of the semester
Refer to the Food Science Graduate Student Guide for info
 - Final Date for corrected copy of thesis dissertation and Approval Form for Master's Thesis, Defense and Examination*
http://grad.uga.edu/wp-content/uploads/2014/11/body_apprform.pdf
___ Deadline is typically after the 13th week *
___ Provide an electronic copy of Thesis for the Major Professor. For information about printed, bound copies, see <http://dawgprints.uga.edu/>.
Refer to the Food Science Graduate Student Guide for info

*Dates and Deadlines - <http://grad.uga.edu/index.php/current-students/important-dates-deadlines/>