Checklist for Current Graduate Students in the
Department of Food Science and Technology

Master of Science Degree

___1. Advisory Committee for Master of Arts and Master of Science Candidates Form
   To be completed by second semester of residency. Submitted electronically for approval.
   https://gradstatus.uga.edu/forms/G130

___2. Program of Study for Master of Arts and Master of Science Candidates Form
   To be completed by second semester of residency. Refer to the Food Science Graduate Student Guide for info

___3. Thesis Planning and Research Prospectus
   To be completed by the end of the second semester in residence. Refer to the Food Science Graduate Student Guide for info

___4. Yearly Committee Meeting  ___ 1st year
   ___ 2nd year

___5. Final Semester
   • Application for Graduation in Athena.
     ___ By the end of first week of classes in the semester *
   • Meet with Major Professor and estimate schedule for preparing thesis and distributing it to the Advisory Committee.
     ___ First week of the semester
     ___ Instructions for thesis prep
   • Schedule an Exit Interview with department head and complete the online exit survey (http://tinyurl.com/l8vj5em). Refer to the Food Science Graduate Student Guide for info
   • Schedule Exit Seminar
     ___ Reserve a conference room in Athens by either completing the form available in the Main Office and returning to Jessica Davis or emailing her at jesmar@uga.edu. The conference rooms are reserved on a first come, first-served basis.
     ___ Notify Jessica (jesmar@uga.edu) with seminar title, date, time, and room number at least 10 days prior to the seminar to allow adequate time to post the notice.
   • Final Date for electronically submitting copy of thesis for format check. More info here.
     ___ Deadline is typically after the 10th week of the semester
     Refer to the Food Science Graduate Student Guide for info
   • Final Date for corrected copy of thesis dissertation and Approval Form for Master’s Thesis, Defense and Examination*
     ___ Deadline is typically after the 13th week * http://grad.uga.edu/wp-content/uploads/2014/11/body_apprform.pdf
     ___ Submission of final approved thesis - https://gradstatus.uga.edu/forms/G129
     ___ Provide an electronic copy of Thesis for the Major Professor. For information about printed, bound copies, see http://dawgprints.uga.edu/.
     Refer to the Food Science Graduate Student Guide for info

*Dates and Deadlines - http://grad.uga.edu/index.php/current-students/important-dates-deadlines/

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